

ACADEMIC COUNCIL

MINUTES

Meeting 19: 11.00am on Wednesday 7th December 2022 *via Microsoft Teams and in Room 5050, Aungier St*

Present: David FitzPatrick (Chairperson), Mary Meaney (Registrar), Brian Bowe, Bairbre Brennan, Antonio Cafolla, Ken Carroll, James Curtin, James Curry, Saoirse Daly, Dominic Dillane, Fionnuala Darby, John Doran, Jennifer Farrell, Gerard Farrelly, Sharon Feeney, Bridget Gleeson, Brian Gormley, Anthony Grennan, Sylvia Healy, Elizabeth Heffernan, Brian Jordan, , Eoin Langan, Maev Maguire, Orla McDonagh, Fabian McGrath, Mark McGrath, Tara McKiernan, Fintan Moran, Tom Mulvey, Brian Murray, Brian Murphy, Sue Norton, Isobel O'Reilly, Pramod Pathak, Jessica Perez, Tara Rooney, Mary Scally, Maureen Walsh

Apologies: Adam Clarke, Ray English, Brendan Jennings, Assumpta Harvey, Siobhán Killion, Philip Owende

Secretariat: Bronagh Lowe, Diana Ryan

Documents circulated:

Agenda	
Item 2	Draft Minutes of meeting held on 04/10/22
Item 4(a)	CINNTE Review – University Action Plan
Item 6 (a)	Exam results/Ratification of Awards
	(i) Arts and Tourism
	(ii) Business
Item 7(b)	(i) UPB
	• Admissions Policy
	• Garda Vetting Policy
	(ii) ARPOC
	• Draft Student Disciplinary Procedures
	• Revised Academic Integrity Policy
	• Procedures for the Management of Suspected Cases of Student Academic Misconduct
	(iii) AQAEC
	• Proposed Learning, Teaching and Assessment Modalities for TU Dublin
	• Draft Digital Badges Policy Framework
Item 8	Academic Calendar Working Group Report

Ref	Item	Action (including Action Owner & Timeline)
19/1	Apologies Apologies were recorded.	NOTED
19/2	Draft minutes of previous meeting Draft minutes of the meeting held on 4 th October 2022 were approved.	APPROVED
19/3	Matters arising (a) Item 18/3(b) - Academic Council and its Committees It was noted that it is anticipated that elections for Faculty Board members will take place before the Winter break and that the first meetings of Faculty Boards will take place in early 2023.	NOTED

19/4	<p>CINNTE Review – Draft University Action Plan Academic Council noted the draft University Action Plan in response to the CINNTE Review Report as outlined by B. Bowe.</p> <p>It was noted that an extension of the submission date to allow for consideration of feedback from Action Owners was approved and that the finalised Action Plan will be submitted to QQI on 9th December.</p>	NOTED
19/5	<p>Nomination of an Academic Council Representative to the NTUTORR Funding Oversight Board It was agreed that this matter should be deferred until the first meeting of the newly appointed Academic Council on 21st February 2023.</p>	DEFER UNTIL 1ST MEETING OF NEW ACADEMIC COUNCIL
19/6	<p>Examination Results/Awards</p> <p>(a) Ratification of Awards Academic Council noted the approval of awards by Chair's action as follows:</p> <p>(i) Arts and Tourism (ii) Business</p>	NOTED CHAIR'S ACTION
19/7	<p>Academic Council and its Committees</p> <p>(a) Approved Minutes The following approved minutes of Academic Council Sub Committees were noted:</p> <p>(i) University Programmes Board (28/06/22): https://www.tudublin.ie/intranet/academic-council/university-programmes-board/</p> <p>(ii) Academic Quality Assurance & Enhancement Committee (24/06/22 & 27/09/22) https://www.tudublin.ie/intranet/academic-council/aqaec/</p> <p>(iii) Academic Regulations, Policies and Procedures Oversight Committee (31/05/22) https://www.tudublin.ie/intranet/academic-council/arppoc/</p> <p>(b) Recommendations to Academic Council for approval of Policies and Procedures Academic Council approved, in principle, the recommendations of its Sub Committees for approval of the following draft unified policies and procedures, as working documents, subject to minor revisions based on feedback received.</p> <p>It was agreed that the policies and procedures should be implemented as soon as possible and that a review of the operation of the policies and supporting procedures should take place at the end of the next semester.</p> <p>The President reminded Council that some academic policies require Governing Body approval.</p> <p>(i) University Programmes Board:</p> <ul style="list-style-type: none"> • Admissions Policy The proposal included in the above policy in relation to harmonising English Language requirements across the University to IELTS 6 (with no less than 6 in each component) was adopted. • Garda Vetting Policy 	<p>NOTED</p> <p>NOTED</p> <p>NOTED</p> <p>RECOMMENDATION RE APPROVAL OF POLICIES & PROCEDURES APPROVED, IN PRINCIPLE, SUBJECT TO MINOR REVISIONS</p> <p>AGREED</p> <p>PROPOSAL ADOPTED</p>

	<p>(ii) Academic Regulations, Policies and Procedures Oversight Committee:</p> <ul style="list-style-type: none"> • Student Disciplinary Procedures • Academic Integrity: <ul style="list-style-type: none"> • Revised Academic Integrity Policy • Procedures for the Management of Suspected Cases of Student Academic Misconduct <p>(iii) Academic Quality Assurance and Enhancement Committee:</p> <ul style="list-style-type: none"> • Digital Badges Policy Framework • Proposed Learning, Teaching and Assessment Modalities for TU Dublin <p>The definitions of the four proposed learning, teaching and assessment modalities against which modules could be designed, developed, validated, and offered were approved.</p>	<i>DEFINITIONS APPROVED</i>
19/8	<p>Academic Calendar Working Group Report Academic Council noted the Academic Calendar Working Group Report.</p> <p>There was some discussion on the Working Group's recommendations and proposals which are based on the various parameters and constraints within which the academic calendar operates.</p> <p>It was agreed that a Working Group, with expanded membership if considered appropriate, should build on the useful work already completed and develop specific recommendations and core principles of typical dates within the academic calendar.</p> <p>It was also agreed that a finalised calendar for 2023/24 should be submitted to Academic Council by mid-Semester 2 (April meeting).</p>	<p><i>NOTED</i></p> <p><i>AGREED THAT GROUP SHOULD DEVELOP ON WORK TO DEVELOP RECOMMENDATIONS & KEY PRINCIPLES</i></p>
19/9	<p>Any other business</p> <p>(a) Hybrid meetings of Academic Council There was some discussion in relation to the importance of adequate AV facilities to ensure that both online and in-person participants can be heard, can hear each other and can be clearly identified. It was noted that current AV facilities in some venues are inadequate for hybrid meetings of Academic Council.</p> <p>The Chairperson said that Academic Council meetings should continue in hybrid format.</p> <p>(b) Final meeting of Academic Council as currently constituted As this is the final meeting of Academic Council with the current terms of reference and membership the Chairperson thanked members for their engagement and valuable contribution to the work of Academic Council throughout its term of office.</p>	<p><i>NOTED</i></p> <p><i>NOTED</i></p>
	<p><u>Date of next meeting: 11.00am on Tuesday 21st February 2023</u> <u>Venue is LINC Building, Blanchardstown (Room B013)</u></p>	

SIGNED

Professor David FitzPatrick
President
CHAIRPERSON

DATE: 21ST FEBRUARY 2023